

**Minutes of the Banner County School District  
Board of Education Meeting  
Monday, August 13, 2018**

Notice of the Monday, August 13, 2018, Board of Education Regular Meeting was posted at Harrisburg U.S. Post Office, Banner Capital Bank, Banner County Courthouse, and Banner County School.

Present Board Members: Charity May, Ron Johnson, Wittni Boettcher, Barbara Cross, Grant Lerwick, Douglas Olsen. Also present: Dr. Evelyn Browne, Superintendent, and Charles Jones, Principal.

President Charity May called the regular meeting of the Banner County School BOE to order at 7:03 PM and stated that the Nebraska Open Meetings Act is posted on the wall.

**Roll Call/Welcome**

President May stated the following: Welcome guests. Does anyone in the audience wish to address an item on the agenda? Visitors will be required to identify themselves if they speak at this meeting. A time limit of five minutes per speaker will be allowed. Not more than a total of twenty minutes will be allowed for the presentation of any specific topic, as per BOE Policy 204.12R1. Does anyone need special accommodations to hear the proceedings? I want to remind you that the board meeting is a business meeting open to the public but it is not a public meeting. No guests addressed the BOE.

**Motion Passed:** Motion to approve the minutes of the Banner County BOE regular meeting dated July 9th, 2018, and the agenda and the payment of bills and salaries totaling \$518,726.58 and financial statements as presented for the August 13th, 2018, regular meeting of the Banner County BOE, which includes the transfer of money to the following funds before the end of the 2017-2018 fiscal year: \$200,000 to Depreciation Fund; \$30,000 to Lunch Fund; \$20,000 to Activity Fund; and \$2,000 to 125 Clearing Account.

Passed with a motion by Grant Lerwick and a second by Barbara Cross.

Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

**Awards and Recognitions:** Supt. Browne thanked all of the teachers who attended and those who contributed to our successful Open House on August 6th, in particular:

- Sonja Lind, Sharon Lease, & Charles Jones - shopping and set-up
- Kari Gifford - Library display
- Tod Wenger, Rick Caudillo, & Mike Johnson - outside set-up
- Douglas Olsen, Grant Lerwick, & Pat Parsons - grill masters
- Charity May, Barbara Cross, Wittni Boettcher, & Ron Johnson - kitchen crew

Banner County FFA students and Bill Gifford participated and worked at the Banner-Kimball County Fair. Several BCS students participated, including Riley and Mycala Jones, who earned ribbons.

- Ken Boston - Technology upgrades for improved access and security

**Committee Reports**

**Transportation and Grounds:** A committee meeting was set for Sept. 10<sup>th</sup> at 5:00pm.

**Personnel and Negotiations:** No report.

**Americanism, Curriculum, and Technology:** Committee will schedule a meeting for Oct/Nov to review Technology.

**Policy Review:** Charity May reported that 10 policies would be considered for approval in two readings; these policies are updates from the NASB Policy Review Service. The Policy Review Committee met August 1st to review these 10 policies.

**Motion Passed:** Approve the adoption/revision of the following policies on first reading: 402.09 Recognition for Service of Employees and Others; 403.02 Child Abuse Reporting; 404.06 Harassment by Employees; 503.08 Married Students or Students with Children; 504.12 Regulated Electronic Devices; 504.18 Harassment by Students; 505.03 Suspension and Expulsion of Students; 603.01 Curriculum Development; 604.14 Reading Instruction and Improvement; 1005.12 Title I Parent and Family Member Engagement. Passed with a motion by Wittni Boettcher and a second by Ron Johnson. Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

**Motion Passed:** Designate the Star Herald as the legal newspaper for the Banner County School District for the 2018-2019 school year. Passed with a motion by Ron Johnson and a second by Wittni Boettcher. Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

**Motion Passed:** Designate the Banner Capital Bank as the legal depository for District Funds for the 2018-2019 school year. Passed with a motion by Douglas Olsen and a second by Grant Lerwick. Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

**Motion Passed:** Allow the Superintendent to pay bills as they come due and to transfer surplus funds to Certificates of Deposit during the month of August 2018. The complete list of bills and transfers will be presented to the BOE at its next regular meeting, September 10, 2018. Passed with a motion by Ron Johnson and a second by Wittni Boettcher. Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

**Motion Passed:** Approve the replacement of 16 windows in superintendent's house by Anderson Builders, Inc., Gering, NE for \$7,410 to include all materials, installation, and labor. Passed with a motion by Grant Lerwick and a second by Wittni Boettcher. Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

## **Reports**

### ***Superintendent***

Summer technology upgrades completed. Dr. Browne commended the work completed by Ken Boston with assistance from Joshua Boston and Brittany Serres.

Accepted the resignation of Jamie Smith as a paraprofessional in the Jr-Senior High with thanks for her service to BCS students.

Open House on August 6<sup>th</sup> was well attended – thanks to everyone!!!

School cook hired – Carmen Jackman.

Paraprofessional hired - E. Ann Gillway.

PK enrollment is still open - flyers posted and ad in Western Nebraska Observer

Attended New Superintendent Orientation at NASB and NDE - Lincoln

Attended Administrator Days - Kearney

Met with ALICAP representative, Ken Navratil – our Loss Control Consultant. He will do a facilities walk-through end of Sept-mid Oct, and provide written report; also discussed Safety Committee meetings (mandated 1X/yr) and State & Federal Worker Safety Meetings (quarterly)

Met with County Hwy Superintendent, Tom Neal, to discuss bus routes and upcoming road works that may impact bus routes.

Met with County Sheriff, Stan McKnight, to discuss school security, presence in building.

Met with bus Student Transportation. Collaborated on bus route changes and bus assignments. **Locally raised beef and pork program** continues this year with donations already received and scheduled for processing. Contributions from the community towards processing will be gratefully accepted. Last year's costs totaled \$2,636.

**MANY THANKS** to the Office staff – Sonja Lind and Sharon Lease and Principal Jones and Maintenance Supervisor Tod Wenger for their help, support, and guidance during my first month 😊

***Principal***

Principal Jones reported attending Administrator Days in Kearney on July 25-27.

Melisa Noonan attended a Reading Mastery training on August 7.

Sue Harrison, Stephanie Farro, Brittany Serres, and Wittni Boettcher attended the paraprofessional workshop in Scottsbluff on August 6.

Inservice days will start August 14<sup>th</sup> with various activities planned.

New teacher orientation was August 13<sup>th</sup> with Melisa Noonan and Kristen Smith. Fall sports numbers, cross country has 4 students and football has 2 students. First day of school for K-12 is Thursday August 16. First day of preschool is Wednesday August 22.

***Board of Education***

Board members Wittni Boettcher, Barbara Cross, Grant Lerwick, Charity May, and Ron Johnson will attend the NASB Area Membership Meeting in Gering on August 28<sup>th</sup>.

The BOE reviewed the following policies:

- 801.01 Student Transportation
- 801.03 Bus Scheduling and Routing

Board discussed school safety and security including possible legislative changes.

**Next Meeting:** A Work Session to discuss Budget Planning and Goal Setting on August 21<sup>st</sup> at 12:30pm in the school Library.

**Motion Passed:** Adjourn the meeting at 8:23pm. Passed with a motion by Wittni Boettcher and a second by Ron Johnson. Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

Date	Number	Description	Vendor Name	Amount
8/13/2018	32224	Transfer of Funds	125 Clearing Account	2000.00
8/13/2018	32225	Transfer of Funds	Banner County School Act Fund	20000.00
8/13/2018	32226	Transfer of Funds	Banner County School	200000.00
8/13/2018	32227	Transfer of Funds	School Nutrition Fund	30000.00
8/13/2018	32228	Utilities Refund	Elizabeth Bohac	497.20
8/13/2018	32229	Utilities Refund	Deb Bolander	447.64
8/13/2018	32230	Mileage Reimbursement	Evelyn Browne	908.77
8/13/2018	32231	Supplies	Carr-Trumbull Lumber Co.	132.41
8/13/2018	32232	Utilities Refund	Ricardo Caudillo	102.76
8/13/2018	32233	Computer Equipment	CDW Government, Inc.	1603.92
8/13/2018	32234	Parking Lot	Concrete Cattle Co	21555.00
8/13/2018	32235	Copies	Connecting Point	328.50
8/13/2018	32236	Signs	Contractor's Material, Inc.	60.35
8/13/2018	32237	Supplies	Crescent Electric Supply Co	18.86
8/13/2018	32238	Equipment	Crossroads Music	449.94

8/13/2018	32239	Supplies & Equipment	D & H Electronic Supply, Inc.	410.48
8/13/2018	32240	Network Service Charges	DAS State Accounting-Central Finance	229.49
8/13/2018	32241	Magazine Subscriptions	Ebsco Information Service	1204.28
8/13/2018	32242	Workshops & Services	Educational Service Unit #13	1841.83
8/13/2018	32243	Water Testing	Enviro Service, Inc.	20.00
8/13/2018	32244	Bus Repairs & Deductible	Floyd's	1685.63
8/13/2018	32245	Supplies	Frank Parts	395.70
8/13/2018	32246	Supplies	Frey Scientific	23.88
8/13/2018	32247	Account Reimbursement	Banner County School	2174.83
8/13/2018	32248	Copier Leases	GreatAmerica Leasing Corp	265.00
8/13/2018	32249	Usage	Harrisburg Water System	550.50
8/13/2018	32250	Electricity Usage	High West Energy/	3879.78
8/13/2018	32251	Rental, Supplies, Equip	HOME DEPOT CREDIT SERVICES	444.25
8/13/2018	32252	Chemistry & Physics	Houghton Mifflin Harcourt	3014.44
8/13/2018	32253	Supplies	Ideal Linen Supply	1048.36
8/13/2018	32254	Supplies	Independent Plumbing & Heating Inc	27.70
8/13/2018	32255	Gym Floor Refinishing	J & J Floors LLC	2016.00
8/13/2018	32256	Utilities Refund	Charles Jones	101.93
8/13/2018	32257	Adobe-VIP Licenses	JourneyEd.com, Inc	500.00
8/13/2018	32258	Flooring Installation	Kelly Knotts	2286.00
8/13/2018	32259	Supplies	The Library Store, Inc.	53.28
8/13/2018	32260	Travel Expense	Sonja Lind	28.00
8/13/2018	32261	JH Uniforms	Lou's Sporting Goods	1112.50
8/13/2018	32262	Long Distance Phone Service	MCI	70.62
8/13/2018	32263	Supplies	Menards - Scottsbluff	1111.76
8/13/2018	32264	NAEP Workshop	NASB	150.00
8/13/2018	32265	Office Chairs	National Business Furniture	497.24
8/13/2018	32266	Supplies	National Art & School Supplies, Inc	439.53
8/13/2018	32267	Admin Days	NCSA	501.00
8/13/2018	32268	Tires & Repairs	Nebraskaland Tire	213.48
8/13/2018	32269	Annual Dues Renewal	Ne Rural Comm. Schools Assoc	850.00
8/13/2018	32270	Equipment	OneBeatCPR	605.00
8/13/2018	32271	Trash Removal	Pack Rat Enterprises, Inc	340.00
8/13/2018	32272	Gas & Diesel	Panhandle Cooperative Association	1494.63
8/13/2018	32273	Equipment	Paxton-Patterson	208.24
8/13/2018	32274	Supplies	J.W. Pepper & Son Inc.	25.99
8/13/2018	32275	Subscription	PlanbookEDU LLC	456.00
8/13/2018	32276	Repairs	Polar Express	1265.98
8/13/2018	32277	Supplies	Pyramid School Products	854.94
8/13/2018	32278	Admin Days Lodging	Quality Inn	762.70
8/13/2018	32279	Fluency Timers	Really Good Stuff, Inc	39.99
8/13/2018	32280	Equipment & Supplies	Sandberg Implement, Inc.	1515.10
8/13/2018	32281	Supplies	School Specialty, Inc.	89.91
8/13/2018	32282	Utilities Refund	Brittany Serres	546.44
8/13/2018	32283	Paint	Sherwin-Williams	326.89
8/13/2018	32284	Repairs	Snell Services, Inc	250.50
8/13/2018	32285	Textbooks	SOAR Learning	1312.00

8/13/2018	32286	PT Services	Soar Pediatric Therapy LLC	445.23
8/13/2018	32287	Supplies	Staples Credit Plan	111.92
8/13/2018	32288	GOLD Online Assessment	Teaching Strategies	229.00
8/13/2018	32289	Supplies for Open House	Walmart Community/GEMB	123.59
8/13/2018	32290	Oil & Supplies	WESTCO	896.36
8/13/2018	32291	Employment Ads	Western Nebraska Observer	195.00
8/13/2018	32292	Travel & Supplies	Wells Fargo Card Services	313.18
8/13/2018	32293	Travel & Time Clock System	Wells Fargo Card Services	55.27
8/13/2018	32294	Travel & Supplies	Wells Fargo Card Services	1257.90
8/13/2018	32295	Staking Parking Lot	Wildcat Surveying	250.00
8/13/2018	32296	Employment Ads	Wyoming Tribune Eagle	1022.80
8/13/2018	32297	Supplies	Zaner-Bloser, Inc	637.10
8/15/2018	32298	August 2018 Payroll	125 Clearing Account	1123.34
8/15/2018	32299	August 2018 Payroll	Amer Fam Life Assurance Co	1080.52
8/15/2018	32300	August 2018 Payroll	Banner County Bank	29943.98
8/15/2018	32301	August 2018 Payroll	Banner Capital Bank	2526.05
8/15/2018	32302	August 2018 Payroll	Banner County School	850.00
8/15/2018	32303	August 2018 Payroll	Blue Cross & Blue Shield Ne	37396.18
8/15/2018	32304	August 2018 Payroll	Colonial Life	248.15
8/15/2018	32305	August 2018 Payroll	Banner County School	26208.20
8/15/2018	32306	August 2018 Payroll	Horace Mann Insurance Company	219.69
8/15/2018	32307	August 2018 Payroll	LegalShield	308.95
8/15/2018	32308	August 2018 Payroll	MG Trust Company	1836.00
8/15/2018	32309	August 2018 Payroll	State of Nebraska	4600.88
8/15/2018	32310	August 2018 Payroll	Principal Life Insurance Company	553.40
8/15/2018	32311	August 2018 Payroll	Vision Service Plan	320.79
8/15/2018	dd.488	August 2018 Payroll	Payroll	90625.95