

**Minutes of the Banner County School District
Board of Education Meeting
Monday, September 10, 2018**

Notice of the Monday, September 10, 2018, Board of Education Regular Meeting was posted at Harrisburg U.S. Post Office, Banner Capital Bank, Banner County Courthouse, and Banner County School.

Call to Order

Board President Charity May called the regular meeting of the Banner County School BOE to order at 7:02 PM and stated that the Nebraska Open Meetings Act is posted on the wall.

Roll Call/Welcome

President Charity May stated the following: Welcome guests. Does anyone in the audience wish to address an item on the agenda? Visitors will be required to identify themselves if they speak at this meeting. A time limit of five minutes per speaker will be allowed. Not more than a total of twenty minutes will be allowed for the presentation of any specific topic, as per BOE Regulation 204.12R1. Does anyone need special accommodations to hear the proceedings? I want to remind you that the board meeting is a business meeting open to the public but it is not a public meeting.

Motion passed: Approve the minutes of the Banner County BOE regular meeting dated August 13, 2018, and the minutes of the Banner County BOE work session dated August 21, 2018, and the payment of bills and salaries totaling \$308,718.47 and financial statements as presented for the September 10, 2018, regular meeting of the BOE. Passed with a motion by Wittni Boettcher and a second by Douglas Olsen.

Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

Awards and Recognitions: Charity May commended the students, staff, and board of education members for the following:

- Jessica Orpin and Wittni Boettcher on their development of our PK program which was approved by the NDE as providing a high quality early childhood experience.
- Deven Sullivan - medalist at Scottsbluff and Gering XC meets
- Nebraska State Fair Academic Competition participants: Kathryn Blankenship, Lily Teeple, Kairyn Miller, Delaney McGowan, Jacob Parsons, and Adam Knaub. They represented Banner County School well.
- Kathryn Blankenship for placing 1st in Spelling and receiving Honorable Mention in Science; Delaney McGowan placed 2nd in Science and received Honorable Mention in Spelling; Kairyn Miller received Honorable Mention in Spelling, Science, and Grammar.
- Riley Jones for receiving Blue Ribbons on her photos sent to State Fair. One of them was also selected for a special display at the College of Agricultural Sciences & Natural Resources at UNL.
- Haddie Grubbs, who won a purple ribbon at State Fair 4-H in Public Speaking and will go to Nationals as an alternate.
- BOE members were recognized at the NASB Awards of Achievement program at the Gering Regional Meeting on August 28, 2018: Charity May and Barb Cross - Level 5, Ronald Johnson and Grant Lerwick - Level 3, and Wittni Boettcher - Level 3.

Presentation: One Act coach Rebecca Wenger presented an overview of the One Act activities planned for this school year.

Committee Reports

Transportation and Grounds: Ron Johnson report on the September 10, 2018, meeting.

Personnel and Negotiations: Contract negotiations for the 2019-2020 school year, are required to begin before November 1, 2018. Dates to meet with the BCEA Negotiations Committee in October will be set.

Americanism, Curriculum, and Technology: No Report

Motion passed: Approve the adoption/revision of the following policies on second reading: 402.09 Recognition for Service of Employees and Others; 403.02 Child Abuse Reporting; 404.06 Harassment by Employees; 503.08 Married Students or Students with Children; 504.12 Regulated Electronic Devices; 504.18 Harassment by Students; 505.03 Suspension and Expulsion of Students; 603.01 Curriculum Development; 604.14 Reading Instruction and Improvement; 1005.12 Title I Parent and Family Member Engagement. Passed with a motion by Ron Johnson and a second by Douglas Olsen.

Witni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

Motion passed: Delete policy 505.04 Expulsion of Students to be replaced by policy 505.03 Suspension and Expulsion of Students (on 2nd reading) which combines the language of both policies 505.03 and 505.04 Passed with a motion by Witni Boettcher and a second by Grant Lerwick.

Witni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

Motion passed: Open a public hearing at 7:24 PM for the purposes of hearing support, opposition, criticism, suggestions, or observations of taxpayers relating to the following proposed budget: General Fund Budget: \$4,630,971; Taxes: \$2,719,585.83; Depreciation Fund Budget: \$500,094; Employee Benefit Fund Budget: \$93,722; Activities Fund Budget: \$144,301; School Nutrition Fund Budget: \$138,000; Special Building Fund Budget: \$271,795, Taxes: \$121,212.12; TOTAL BUDGET: \$5,778,883, TAXES: \$2,840,797.95; TAX LEVY for General Fund: 0.876337, Special Building Fund: 0.039058; and UNUSED BUDGET AUTHORITY: \$0. Passed with a motion by Witni Boettcher and a second by Ron Johnson.

Witni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

Superintendent Browne presented and explained the proposed 2018-2019 fund budgets. There were no comments from the audience.

At 7:31 PM, the Board closed the hearing on the proposed budget with no decisions being made. President May declared the meeting in regular session at that time.

Motion passed: Open a public hearing at 7:32 PM for the purposes of hearing support, opposition, criticism, suggestions, or observations of taxpayers relating to setting the following final tax request, General Fund Taxes: \$2,719,585.83; Special Building Fund Taxes: \$121,212.12; Tax Levy for General Fund: 0.876337; and Tax Levy for Special Building Fund: 0.039058. Passed with a motion by Grant Lerwick and a second by Ron Johnson.

Witni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

Superintendent Browne presented the "Valuations & Budget 2 Year Comparison" report that listed Banner County School district valuations by county for 2 years and included the percent of change from last year. Also presented was the "Notice of Special Hearing to Set Tax Request 9-10-18" that was published in the newspaper. There were no comments from the audience.

At 7:36PM, the Board closed the hearing relating to setting the final tax request with no decisions being made. President May declared the meeting in regular session at that time.

Motion passed: Adopt the following Budget for Fiscal Year 2018-2019: General Fund Budget: \$4,630,971, Taxes: \$2,719,585.83; Depreciation Fund Budget: \$500,094; Employee Benefit Fund Budget: \$93,722; Activities Fund Budget: \$144,301; School Nutrition Fund Budget: \$138,000; Special Building Fund Budget: \$271,795, Taxes: \$121,212.12; TOTAL BUDGET: \$5,778,883, TAXES: \$2,840,797.95; TAX LEVY for General Fund: 0.876337, Special Building Fund: 0.039058; and UNUSED BUDGET AUTHORITY: \$0. Passed with a motion by Witni Boettcher and a second by Douglas Olsen.

Witni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

Motion passed: WHEREAS, public notice was given at least four days in advance of a Special Public Hearing

called for the purpose of discussing and approving or modifying the District's Tax Requests for the 2018-2019 school fiscal year for the General Fund, Bond Fund, Special Building Fund, and Qualified Capital Purpose Undertaking Fund of Banner County School District 04-0001; and, WHEREAS, such Special Public Hearing was held before the Board of Education (hereinafter "the Board") of Banner County School District 04-0001 (hereinafter "the District") at the time, date, and place announced in the notice published in a newspaper of general circulation, a copy of which notice and proof of publication of which was presented hereto as Exhibit A, all as required by law; and, WHEREAS, the Board provided an opportunity to receive comment, information and evidence from persons in attendance at such Special Hearing; and, WHEREAS, the Board after having reviewed the District's Tax Requests for each said fund, and after public consideration of the matter, has determined that the Final Tax Requests as listed below are necessary in order to carry out the functions of the District, as determined by the Board for the 2018-2019 school fiscal year. NOW BE IT THEREFORE RESOLVED THAT (1) the Tax Request for the General Fund should be, and hereby is set at \$2,719,585.83; (2) the Tax Request for the Bond Fund should be, and hereby is set at \$0.00; (3) the Tax Request for the Special Building Fund should be, and hereby is set at \$121,212.12; (4) the Tax Request for the Qualified Capital Purpose Undertaking Fund should be, and hereby is set at \$0.00. Passed with a motion by Ron Johnson and a second by Wittni Boettcher.

Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

Motion passed: Approve an exception to the graduation requirements contained in Policy 611.07 for special circumstances and recognize the successful completion of the General Educational Development (GED) exam for a student who could not attend school on a regular basis due to special circumstances as meeting the graduation requirements of Banner County High School. Passed with a motion by Grant Lerwick and a second by Barbara Cross.

Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

Motion passed: Appoint Dr. Evelyn Browne, Superintendent of Schools, as the authorized representative for all Local, State, and Federal Programs, including Title I Programs, in the Banner County Schools. Passed with a motion by Ron Johnson and a second by Wittni Boettcher.

Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

Reports

Superintendent

Superintendent Browne reported the following:

- Back to School Night will take place on Thursday, Sept. 13th.
- The 1st issue of the Scratching Post will be mailed to all Banner County residents and patrons in Scottsbluff, Morrill, and Kimball counties.
- As part of our agreement with the Aging Office of Western Nebraska, reduced cost lunches will be available for eat-in or take-out on Mondays-Thursdays at 12:00 noon in the cafeteria.
- Our lunch program will be taking part in "Nebraska Thursdays," a program through the NDE which celebrates Nebraska-sourced food on the first Thursday of each month.
- There is growing enthusiasm about the activities planned for Homecoming this year during the week of Sept. 17th. We are looking forward to a great community turn-out!
- Our hearts go out to Andrew Haley and his family. Andrew sustained a life changing injury during the Leyton-Banner County v. Morrill FB game. Banner County School will conduct a fund-raising activity for the family as a way of showing our support.

Principal

- Melisa Noonan, Kristen Smith and Grace Wyatt attended a Danielson Training on September 7 at ESU 13.
- Karin Jones, Jacob Parsons, Adam Knaub, Lily Teeple, Delaney McGowan, Kairyn Miller and Kathryn Blankenship attended the State Fair Academic Competition on August 24th and 25th.
- Wildcat Pride Hour is going well, there are no student's ineligible on the first week. This is the first time in my three years that no one has been ineligible.
- Next week will be Homecoming Week with various activities planned.

-MAP Testing is mostly completed for the fall with just a few make-up tests left. NWEA had some technical issues and testing took longer than scheduled.

-Enrollment numbers PK-6 = 81, 7-12 = 48, Total = 129 that includes 1 at Lifelinks and 1 at VALTS.

Board of Education

Members reported on the August 28th NASB Membership Meeting at the Civic Center.

Ron Johnson, Dr. Browne, and possibly Wittni Boettcher will attend Registration for the November 14-16, 2018, NASB Conference in LaVista. Members reviewed draft of Superintendent Goals from NASB work session with Shari Becker and discussed Superintendent Evaluation Rubric and Timelines.

Members reviewed 801.01 Transportation with new language for Option student transportation. Further discussion needed to determine changes, if any, to policy 801.01.

Next Meeting: Regular Meeting: October 8, 2018.

Motion passed: Adjourn the meeting at 8:26 PM. Passed with a motion by Wittni Boettcher and a second by Grant Lerwick.

Wittni Boettcher: Yea, Barbara Cross: Yea, Ron Johnson: Yea, Grant Lerwick: Yea, Charity May: Yea, Douglas Olsen: Yea

Bills List

Advance Education, Inc. Annual Network Fee \$900.00; Ahlers Baking, Inc. Items for Staff Workdays \$99.92; Blick Art Materials Supplies \$36.31; Evelyn Browne Mileage \$28.34; Brown & Saenger File Cabinet \$326.18; DerbyTech, Inc Annual Licensing \$1,236.00; Connecting Point Copies \$404.22; Contractor's Material, Inc. Signs \$425.76; RGB Enterprises, Inc Handbooks & Letterhea \$1,105.00; Crossroads Music Supplies & Repairs \$688.73; DAS State Accounting-Central Finance Network Service Charges \$229.49; Dennis Supply Company Icemaker \$4,651.80; Educational Service Unit #13 Services \$10,733.50; Nebraska ESU Coordinating Council World Book Power Pack \$88.50; Floyd's Bus #9 Repairs \$1,339.20; Frank Parts Parts & Supplies \$757.74; Fresh Foods Items for Staff Workdays \$124.78; Fritz's Septic Septic Tank Service \$175.00; Banner County School Account Reimbursement \$1,141.28; GreatAmerica Leasing Corp Copier Leases \$265.00; Harris School Solutions Data Code Changes \$600.00; Harrisburg Water System Water Usag \$532.10; High West Energy Electricity \$4,378.50; Ideal Linen Supply Cleaning Supplies \$1,633.9 ; JoyLabz LLC STEM Pack \$719.90; Junior Library Guild Library Books \$1,708.20; KSB School Law PC LLO Legal Services \$132.00; Lazy W Diamond Ranc LLC Inservice Meal \$483.00; Lego Education EV3 Computer Solution \$4,499.95; MakerBot 3D Printer \$1,951.47; Math Counts Foundation Registration \$60.00; MCI Long Distance Phone Service \$70.17; Menards Scottsbluff Shelf, Towel Bar, & Brackets \$48.93; NASB Dues & Area Meeting \$492.00; NASB ALICAP 18-19 Premiums \$80,677.00; Thomas M Neal Electrical Repair \$114.50; Nebraska/Central Equipment Parts & Supplies \$2,045.98; Nebraskaland Tire Tires for Car \$198.74; Nebraskaland Tire-Truck Center Tire Repair \$29.92; Nancy Olsen Reimb for Textbooks \$216.00; Otus, LLC Data Solution \$1,320.00; Pack Rat Enterprises, Inc Trash Removal \$340.00; Panhandle Cooperative Assoc Fuel \$1,709.22; Panhandle Cooperative Association Gas & Diesel \$3,482.19; Peetz Farmers Coop Propane \$2,262.11; PGE Collecting & Reporting \$720.00; Quality Inn State Fair Lodging \$872.90; Rider Classroom Spanish LLC 1st Nine Wks \$1,500.00; Sandberg Implement, Inc. Mower Parts \$161.21; School Mate Student Planners \$215.00; Sherwin-Williams Field Marking Paint \$314.80; Soar Pediatric Therapy LLC PT Services for July \$445.23; Staples Credit Plan Office Supplies \$254.21; Star-Herald Legal Notices & Ads \$1,136.42; Team Chevrolet Car Repair \$904.38; USI Education and Government Sales Lamenating Film \$170.84; Virco, Inc Cafeteria Table \$1,537.20; Walmart Community/GEMB Supplies \$546.95; Western Nebraska Observer Advertising \$185.00; Wells Fargo Card Services Supplies & DMV Checks \$150.24; Wells Fargo Card Services Time Card System \$25.06; Wells Fargo Card Services State Fair Travel Expense \$244.86; W.P.C.I. Drug Testing \$73.00; Wyoming Tribune Eagle Subscription Renewal \$340.00; 125 Clearing Account Payroll for Sep 18 \$1,300.01; AFLAC Payroll for Sep 18 \$573.14; Amer Fam Life Assurance Co Payroll for Sep 18 \$864.13; Banner County Bank Payroll for Sep 18 \$35,206.64; Banner Capital Bank Payroll for Sep 18 \$3,197.87; Banner County School Payroll for Sep 18 \$2,080.00; Blue Cross & Blue Shield Ne Payroll for Sep 18 \$36,823.97; Cavalry SPV I, LLC Payroll for Sep 18 \$117.69; Colonial Life Payroll for Sep 18 \$185.04; Banner County School Payroll for Sep 18 \$30,215.90; Horace Mann Insurance Company Payroll for Sep 18 \$401.11; LegalShield Payroll for Sep 18 \$323.90; MG Trust Company Payroll for Sep 18 \$2,120.00; State of Nebraska

Payroll for Sep 18 \$5,417.73; Principal Life Insurance Company Payroll for Sep 18 \$711.68; US Department of Education Payroll for Sep 18 \$27.87; Vision Service Plan Payroll for Sep 18 \$351.57; Vision Service Plan Payroll for Sep 18 \$62.75; Payroll Payroll for Sep 18 \$104,477.60