

## STUDENT DIRECTORY INFORMATION

Student directory information is designed for use internally within the school district. Directory information shall be defined in the annual notice. It may include the following:

- Name and grade
- Address (if otherwise publicly listed)
- Telephone Number (if otherwise publicly listed)
- E-mail address
- Enrollment status (part-time or full-time)
- Date and place of birth
- Dates of attendance
- The image or likeness of students in pictures, videotape, film or other medium
- Major field of study
- Participation in activities and sports
- Degrees and awards received
- Weight and height of members of athletic teams
- Most recent previous school attended
- Certain class work which may be published onto the Internet.

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and have the opportunity to deny the inclusion of their child's information in the directory or in the general information about the students.

The district is required to supply class lists including name, address and phone number to college and military recruiters upon their request. The parents will also have the opportunity to deny the inclusion of their child's information in class lists requested by college or military recruiters.

It shall be the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents.

Legal Reference:                   20 U.S.C. § 1232g (1994).  
  34 C.F.R. Pt. 99, 300.560 - .574 (1996).

Cross Reference:                 506     Student Activities  
  1003    Public Examination of District Records

Approved July 14, 2014     Reviewed \_\_\_\_\_ Revised \_\_\_\_\_