

Application for Facility Use
Banner County Schools

Name Of Person/Organization Requesting Facility Use _____

Name Of Organization's Contact Person _____

Home Phone _____ Cell Phone _____ Work Phone _____

What Facility and Room(s) Are You Requesting To Use? _____

For What Activity Or Program Are You Using The Facility? _____

Date(s) Facility Needed _____

Starting Time _____

Ending Time _____

Check The Items That You Will Need For The Activity:

_____ Folding Chairs – How Many? _____

_____ Tables – How Many? _____

_____ Lighting – Instructions? _____

_____ Public Address Microphone

_____ Electrical Outlets

_____ Extension Cord – Length Needed? _____

_____ Concession Stand

_____ Scoreclock

_____ Podium

_____ Others (Please List)

All Facility Use Is Subject To A Fee, If Applicable.

Any Groups, Organizations, or Individuals using Banner County School's facilities or equipment, will be held responsible for any damages incurred during their actual usage.

REQUEST APPROVED:

Date Received

Signature of School Administrator

Date Approved

Reviewed _____ Revised _____